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To: All IPS RMR Personnel

Date: October 5, 2007

## Leaving Vehicle Unattended

**Incident:** During shift change for pressure testing operations, the crew truck was left unattended at the entrance of a location in order for the employee to sign in. The truck was left running, with the manual transmission in neutral, and the parking brake set.

While the employee was signing in, the truck rolled down an incline and ran into the back end of a pickup that was stopped in front of the crew truck.

Damage was done to both vehicles, with the IPS crew change vehicle having to be towed off due to radiator damage.

**Findings:** Both drivers of the 2 trucks involved were in the guard shack signing in when the incident occurred. A truck driver walked over to the guard shack to inform them of what had happened.

There were no wheel chocks on the IPS truck prior to the incident.

**Root Cause:** Truck was left running on an incline while unattended, with only the emergency brake applied to keep the vehicle from rolling. The emergency brake cable was partially damaged. This damage may have occurred when it was set.

### **Corrective Actions:**

1. Always shut the vehicle off, set the parking break, and make sure it is in gear or park. Use wheel chocks if vehicle is left running.
2. Make sure parking brake is in good operational condition or take vehicle out of service until repairs can be made.
3. Wheel Chocks have been put back in this unit.

**“At IPS, We Are Our Brother and Sisters Keeper”!**